

**MEMO ENDORSED**

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(not for service)

December 29, 2020

**BY ECF**

Honorable Katharine H. Parker  
United States District Court  
Southern District of New York  
500 Pearl Street  
New York, New York 10007

Re: *J.L., et al. v. NYC Dep't of Education, et ano,*  
No. 17-CV-7150 (WHP) (KHP)

Your Honor:

I am the Assistant Corporation Counsel in the Office of the Corporation Counsel of the City of New York assigned to represent Defendants New York City Department of Education ("DOE") and Chancellor Richard A. Carranza in the above-referenced matter.

I write to respectfully request a brief adjournment of the settlement conference currently scheduled for January 5, 2020 at 2:30 p.m., until the week of either January 18, 2020 or January 25, 2020. Counsel for Plaintiffs, Rebecca Shore, Esq., consents to this request, and this is Defendants' first request for an adjournment of the settlement conference.

The reason for the requested adjournment is to afford the principal stakeholders at the DOE and the Office of School Health ("OSH") the opportunity to deliberate on Plaintiffs' proposed revisions to the DOE's Standard Operating Procedure Manual ("SOPM"), which will make the settlement discussions more fruitful. Defendants received Plaintiffs' proposal today and, due to the holiday schedule, many of the relevant DOE and OSH stakeholders are not working this week and will be unable to review Plaintiffs' proposed SOPM revisions prior to the settlement conference.

Defendants also respectfully request that the Court grant a corresponding adjournment of the deadline for Defendants to submit their settlement submissions.

I thank the Court for its consideration of this request.

Respectfully submitted,

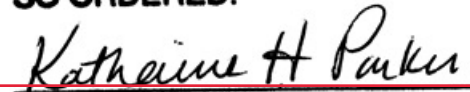
s/

Philip S. Frank  
Assistant Corporation Counsel

cc: All counsel (via ECF)

**The telephonic settlement conference in this matter scheduled for Tuesday, January 5, 2021 at 2:30 p.m. is hereby rescheduled to Thursday, January 21, 2021 at 2:30 p.m. Counsel for the parties are directed to call Judge Parker's court conference line at the scheduled time. Please dial (866) 434-5269, Access code: 4858267. Updated settlement submissions must be received by the Court no later than January 14, 2021 by 5:00 p.m.**

**SO ORDERED:**



**HON. KATHARINE H. PARKER  
UNITED STATES MAGISTRATE JUDGE**

**12/29/2020**